



WITNEY TOWN HALL CHARITY

CLERK TO THE TRUSTEES: MRS J WHITE
TOWN HALL, MARKET SQUARE, WITNEY, OXON, OX28 6AG
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Your Ref: M5/2

Mrs Sharon Groth
Town Clerk
Witney Town Council
Town Hall
Market Square
Witney
Oxon OX28 6AG

30th January 2021

Dear Sharon

Corn Exchange Grant Request

In March 2020 you applied to the Trustees for a grant towards the provision of tables and chairs for use in the café/bar area of the Corn Exchange. Due to the rules imposed as a consequence of the Covid-19 lockdown, it has taken some time for a meeting to be held to consider all applications received.

A meeting has now taken place and the Trustees discussed your application, but I regret that in this instance they decided not to award a grant. Whilst they are normally in favour of supporting the various initiatives provided by the Council and welcome the fact that further improvements to the facilities at the Corn Exchange are planned, they felt that in the current situation it was not the appropriate time to provide this particular facility.

Yours sincerely

Clerk to the Trustees